

## **ALEXANDRA PARK AND PALACE** **CHARITABLE TRUST BOARD**

**18<sup>th</sup> JULY 2017**

**Report Title:** Safeguarding Policy

**Report of:** Catherine Solomon, Head of HR and Organisational Development

**Report Authorised by:** Louise Stewart, Chief Executive Officer, Alexandra Park and Palace Charitable Trust (APPCT)

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### **Local Government (Access to Information) Act 1985**

N/A

### **Purpose:**

- 1.1 Alexandra Park and Palace Charitable Trust (APPCT) has a responsibility for ensuring a safe environment for young people and vulnerable adults. In addition, there is a duty of care to protect the welfare and prevent the abuse of children and vulnerable adults with whom it comes into contact.
- 1.2 There is a responsibility to ensure APPCT safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice.
- 1.3 APPCT has a responsibility to ensure all the activities and services it provides or facilitates are safe, secure and do everything possible to prevent the abuse of children and vulnerable adults with whom it comes into contact.
- 1.4 Where safeguarding concerns are raised APPCT will take swift action to ensure that concerns are acknowledged, correctly managed and reported to the proper safeguarding authorities.
- 1.5 The organisation will work together with Haringey Council and other organisations responsible for investigating and assessing safeguarding concerns to ensure that wherever possible any child or vulnerable adult referred to such organisations by us will be protected.
- 1.6 This policy sets out:

- the legal expectations and requirements;
- the scope of APPCT work involving children and vulnerable adults;
- safeguarding roles and responsibilities;
- APPCT approach to recruitment, vetting, induction and training of staff;
- The procedure for managing a disclosure and reporting a concern.

## **2. Recommendations**

- 2.1 To approve and support the implementation of the proposed Safeguarding Policy.
- 2.2 To authorise the Chair of the Trustee Board to sign the Safeguarding Policy on behalf of Alexandra Park and Palace Charitable Trust.
- 2.3 This policy should be considered in conjunction with Appendix 4 outlining the Safeguarding responsibility of the Chair of the Trust Board and Trust Board members to ensure understanding of the importance of Safeguarding in the organisation and their role in this.

## **3. Reason for the decision**

- 3.1 There is no current safeguarding policy in place, adopting this policy and practice will mitigate the risks associated with legal non-compliance of our statutory responsibilities under Children Act 1989, Rehabilitation of Offenders Act 1974, Health and Safety at Work Act 1974, Youth and Criminal Justice Evidence Act 1999, Safeguarding Vulnerable Groups Act 2006.
- 3.2 To clearly communicate APPCT and APTL's commitment to Safeguarding.
- 3.3 The recommendations were endorsed by the Finance Risk and Audit Committee at its meeting on 27<sup>th</sup> June 2017.

## **4. Legal Implications**

- 4.1 The Council's Assistant Director of Corporate Governance was still being consulted in the preparation of this report at the time of printing; therefore any comments received will be tabled at the meeting.

## **5. Financial Implications**

- 5.1 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

## **6. Use of Appendices**

Appendix 1 – Safeguarding Policy and Procedure

Appendix 2 – Key Legislation

Appendix 3 – Safeguarding Code of Conduct

Appendix 4 – The Role of the Charity Trustee in Safeguarding